



## EXPRESSIONS OF INTEREST FROM RTLB TO BE TRAINED AS A GROUP LEADER FOR THE INCREDIBLE YEARS PROGRAMME FOR TEACHERS

If you are interested in training to become a group leader for the Incredible Years programme for teachers, please read the accompanying information sheet, *'Expectations/commitments of group leaders delivering the Incredible Years programmes for teachers and the management support required.'* This information sheet will help you to identify what time and resource commitments the role requires and what attributes and competencies we are looking for.

Please also read the information below and then fill out the attached forms. Please only apply for the training if you are confident that you have the time and support available, both for the training and ongoing delivery of courses over the next three to five years.

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### WHAT YOU NEED TO KNOW

The **total average time commitment** for each course is 132 hours for six sessions over six months plus 14 hours for a follow-up session three months later. For supervision/professional development you need to allow 30 hours (or four days) over a period of nine months. You will co-facilitate with a Special Education trainer, because two trained group leaders are required to deliver each programme.

We are looking for practitioners who are effective and are held in high esteem by their local education and wider sector community and have the following attributes and knowledge:

- the ability to work with colleagues and teachers in a collaborative, non-judgemental, respectful, supportive and responsive way
- the capacity to work in a disciplined and structured way
- attention to detail
- motivation to take the time to learn a new programme
- enthusiasm for empirically supported programmes and commitment to quality provision
- flexibility
- knowledge of early childhood development and social learning theory
- the ability to incorporate constructive feedback into future practice in a cycle of continuous skill development
- teaching experience
- commitment to gathering pre and post data contributing to evaluation
- evidence of understanding what is involved in delivering an empirically supported programme with fidelity
- comfort with collaborative group processes involving a 'coping' model rather than an 'expert teaching' model
- an in-depth understanding and application of behavioural principles
- an RTLB qualification and a least four years experience as an RTLB
- experience and credibility as a facilitator of parent/teacher professional development
- RTLB: Māori wishing to deliver the programme for teachers in level 1 and 2 Māori -medium settings, and who are proficient in Te Reo Māori
- comfort with facilitation involving 'role-play'
- an ability to deliver at a 'systems level'
- high levels of competency with adult-to-adult relationships and communication skills.





## WHAT WE NEED TO KNOW

We need to know that you are able to meet the time commitments as described in the expectations and commitments paper included in your pack. We need to be assured that your employing principal, cluster convenor, governance group and/or management committee have agreed to them. Both you and your cluster employing principal and convenor acting for the governance and management committee/group will need to sign the attached forms.



## I (RTL)B WISH TO TRAIN AS AN INCREDIBLE YEARS TEACHER GROUP LEADER

- ☐ I have read and understand the expectations and commitments required to become an Incredible Years Teacher group leader and to deliver the Incredible Years programme to teachers.
- ☐ I have read the range of attributes, knowledge and experience you are seeking in applicants and have attached a description with this expression of interest. (Do not send in your CV.)
- ☐ I have discussed the requirements with my employing principal and RTL cluster convenor.
- ☐ I agree to the panel contacting local educators in my area to confirm my suitability as per the above requirements (if you do not agree we will be unable to process your application).

Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Phone (work and mobile): \_\_\_\_\_

Email: \_\_\_\_\_

Ethnicity: \_\_\_\_\_

Cluster you work in: \_\_\_\_\_

The organisation you work for and your role: \_\_\_\_\_

Total years of experience as classroom teacher (and at what year levels)?: \_\_\_\_\_

Years of experience as an RTL: \_\_\_\_\_

Passed RTL training                      Yes              No              Please circle one only.

Post-graduate qualifications: \_\_\_\_\_

Please outline if you have any experience with the Incredible Years programme – eg trained to deliver the parent programme and/or supported and participated in the programme \_\_\_\_\_

Are you willing to video record your delivery of the programme and apply for accreditation after you have delivered TWO programmes? **Yes / No** (We will give preference to those who are willing to become accredited.)

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# WORKPLACE ENDORSEMENT FOR RTLB TO TRAIN AS AN INCREDIBLE YEARS TEACHER GROUP LEADER



Cluster name: \_\_\_\_\_

- ☐ We have read and understand the expectations and commitments required for our RTLB member to become an Incredible Years Teacher group leader and to deliver the Incredible Years programme to teachers.
- ☐ The Governance Group and Management Committee are in agreement and the employing principal is prepared to release the applicant for training, for supervision and to deliver the courses for teachers.
- ☐ We agree to maintain a suitable workload for the RTLB to meet the training and delivery requirements of the programme.
- ☐ We confirm that the RTLB Cluster Governance Group (all principals in the cluster) and the cluster Management Committee have minuted the decision to endorse the applicant and further agree that the applicant will be required to deliver the programme to teachers outside of this cluster.

**RTLB Cluster Convenor on behalf of the RTLB Cluster Governance and Management Committee**  
**name:** \_\_\_\_\_

Address: \_\_\_\_\_

District: \_\_\_\_\_

Phone: \_\_\_\_\_

**RTLB employing principal name:** \_\_\_\_\_

Address: \_\_\_\_\_

District: \_\_\_\_\_

Phone: \_\_\_\_\_

**Endorsement of applicant's request for training:**

What is it about this applicant that leads you to endorse their application to attend this training?

Will the applicant have access to the equipment to video sessions and transfer to discs?  
If not, will the necessary equipment be purchased? Yes / No

**Please note. The Ministry of Education encourages clusters to share the cost of initial resourcing across clusters that are likely to want their teachers to be trained. See expectations and commitments information sheet. You can also access resources from Special Education.**

Signed: \_\_\_\_\_  
Cluster Employing Principal

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Cluster Convenor

Date: \_\_\_\_\_